

A photograph of a two-story brick house with white window frames and balconies. The house has a prominent bay window on the ground floor and a balcony on the second floor. The text is overlaid in the center of the image.

Visitors, Responding to Neighbors, Cameras

WELCOME
To Our Home

Visitor Policies

Visitor Policy

- When visitors can be present
- Visitors may only be present when they are with the person they are visiting
- What areas of the home visitors are allowed to be in
- Visitors may not be in possession of or under the influence of alcohol, illicit substances, or cannabis
- Visitors may be asked to leave if they are behaving inappropriately





Example

- Meredith is living in a Level 2 recovery home
- Meredith's brother, Lincoln, would like to visit Meredith at the home
- Lincoln can visit, but only if Meredith is at home
- If Meredith is not at home, Lincoln can not be around the home



Be careful about designating visitors by gender

- Consider that some individuals may be involved in same sex relationships
- So, if you only allow female visitors in the women's house bedrooms it may cause issues
- Other residents may want to have their significant other to visit their bedroom as well
- Instead, consider policies that treat all visitors the same regardless of gender

All Recovery Homes must allow visitors

- The only exception is if the home is designated as a safe house for people who have experienced domestic violence





Camera Policy

Do you use **interior** cameras? If so, open your policy

- If you don't use cameras, you don't need one
- **Be Honest! We will find out if there are cameras when we go onsite!**



Cameras

- Only if you have interior cameras
- Residents are informed of cameras and their use
- Residents know of the placement of cameras



Footage

- Footage only able to be viewed by authorized personnel
- Feeds are protected from non-authorized viewing
- How long footage is retained





Footage not constantly monitored

- Footage only viewed for defined reason for resident safety – (i.e. not constantly monitored or monitored in real time)



Example

- Peter is a resident in Helping Ohio Recovery Home
- Helping Ohio Recovery Home has cameras in the living room
- One day, Peter leaves his laptop in the living room, and now it is missing.
- Peter thinks that someone has stolen his laptop
- Peter goes to Jose, the house manager, and tells him that he thinks the laptop has been stolen
- Jose informs George the Director. George authorizes Jose to view the camera footage from the day in question to see if the laptop was stolen and by who
- Jose logs in, views the footage.
- The program records when Jose logged in and what footage he viewed



Example

- Lily is a resident in the Helping Ohio Recovery Housing women's home
- Lily calls Ohio Recovery Housing stating that she is uncomfortable in the home, she says that there are cameras "everywhere"
- Lily also says that George, the manager of the men's home has access to and often views the footage of the women at the women's home
- Ohio Recovery Housing contacts Helping Ohio Recovery Housing, we can see that the policy mentions where all the cameras are and this matches the camera placement in the home
- We can also see a report of everyone who has viewed footage and what footage was viewed. We can see that George only accessed footage from the men's home when there were was a need to do so.

NEIGHBOR CONCERNS

May also be called good neighbor policies





- **Name and contact** of person who will respond to neighbors with concerns
- What resident should do if approached by a neighbor
- What steps you will take to respond to the neighbor
- Recommended to include timelines

Neighbor Concerns Policy



Name _____

Signature _____

OTHER DOCUMENTS YOU MAY NEED



**Do you lease your
properties?**

You need some sort of evidence that the landlord knows the property is a recovery home



LANGUAGE IN YOUR
LEASE



LETTER FROM
LANDLORD



SIGNED DOCUMENT
FROM LANDLORD



Questions?