

A photograph of a residential street during autumn. The trees are filled with yellow and orange leaves, and fallen leaves are scattered on the ground. A black dog is walking on the sidewalk in the foreground. In the background, there are houses, parked cars, and a utility truck. The scene is bathed in warm, golden light, suggesting a bright day.

Preparing for Certification Review

Objectives



Discuss how to prepare for your onsite interview



Learn what happens when we visit onsite



Discuss physical property requirements

What is Recovery Housing

"Recovery housing residence" means a residence for individuals recovering from alcohol use disorder or drug addiction that provides an alcohol-free and drug-free living environment, peer support, assistance with obtaining alcohol and drug addiction services, and other recovery assistance for alcohol use disorder and drug addiction." – ORC 5119.01(A)(17)



A close-up photograph of a hand holding a black pen, writing on a document. The document has a grid-like structure with horizontal lines and some faint text. The background is dark and out of focus.

**These slides are not the
standards!**


Please see the full measures for a complete accounting

Physical Property is Just one
Element of the Quality
Standards



Read the Assurances!

- When you sign this document you are attesting to ORH that you
 - Are following all of your local building codes
 - You have a process in place to consider reasonable accommodations
 - You are following all employment laws
 - You are not engaging in kickback or inducements



How to do basic research on your building and zoning codes

- Google the name of your city and building and zoning code
- Find out what zone your property is in
- Check the building codes to make sure you are in compliance
- Call your local building department with questions

Making Reasonable Accommodations for people with disabilities

- The same Fair Housing Laws that protect you against unlawful discrimination from cities also requires you to uphold the rights of residents
- You must have a process in place to consider reasonable accommodations from people with disabilities
- This includes
 - People who are taking a prescription medication as prescribed that you have on a “do not allow” list
 - People who need a physical accommodation
 - People who need materials in a different format/ read to them



Yes! This includes service animals

- You are not required to give individuals everything they ask for, but you are required to have a process where you
 - Engage in a good faith effort to accommodate the person
 - Document the request, your decision, and the basis of your decision




Your ORH Certification does
not override state, federal, or
local laws

First Component of your review is an interview

- You will have to answer questions
- You see exact questions we ask on our website
- Example – “Imagine I am a new resident moving into the home, what would I be doing?”
- You will have to show us the written policies and forms that you use



A group of people's hands are stacked in a circle, symbolizing teamwork and support. The hands are of various skin tones and are positioned in a way that suggests a strong, unified team. The background is dark and out of focus, emphasizing the hands in the foreground.

Once your application is
accepted to move forward,
TRAIN YOUR TEAM

Need help with developing or editing policies?

- We have a training series for you!
- Starts April 14
- Ten total sessions
- Helps you get all of your policies in order





You must train your staff

- If we arrive onsite and staff are not familiar with policies, it will be a problem
- You will be required to train them, document training
- We may even have to reschedule another interview

A large, glowing pink question mark graphic is centered on the page. The question mark is composed of a thick, neon-like line that glows with a pinkish-purple hue. The background is solid black.

Questions?



What types of buildings can be used as recovery homes?

- Recovery housing residents live as a functionally equivalent family
- If a family can live in the building, recovery housing residents can live in the building

- This means that homes can be

- Single Family Homes
- Duplexes
- Apartment Buildings
- Buildings repurposed to be housing





Capacity

Minimum of 3 residents

OR

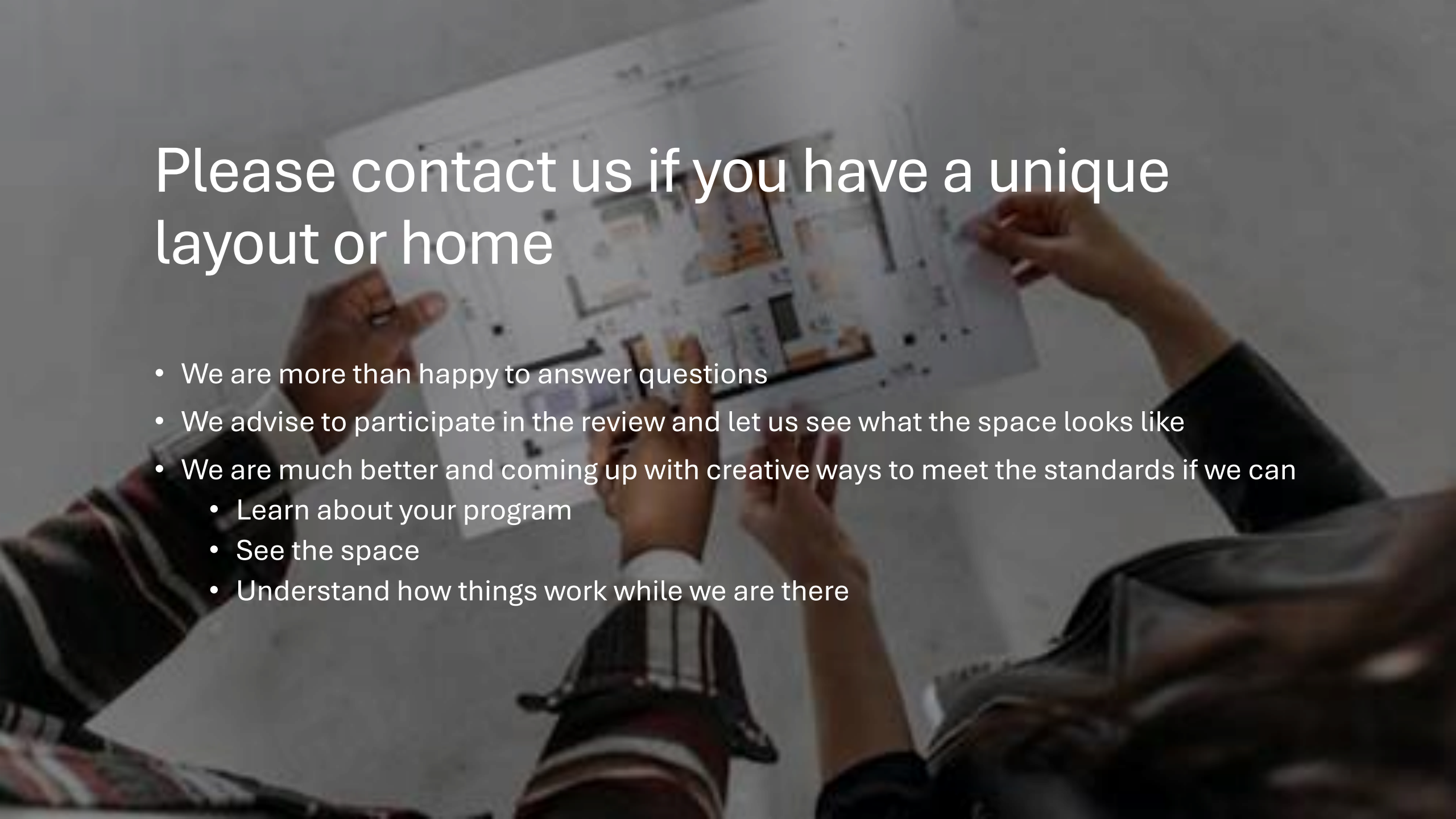
Larger recovery environment made of multiple dwellings that creates an environment of peer support



Maximum Capacity

Dependent on

- Number of Bathrooms (1 sink, 1 shower, 1 toilet per six residents)
- Size of Bedrooms (70 sq feet for first person, 50 sq feet for each additional)
- Size of Dining Areas
- Size of Living/Common Areas
- Amount of Food Storage Space

A high-angle, top-down photograph of several people gathered around a table, looking at and pointing to architectural blueprints. The scene is dimly lit, with the primary light source coming from above, casting soft shadows. The people's hands and forearms are visible, some pointing at specific areas on the plans. The blueprints themselves are spread out across the table, showing various floor plans and technical drawings. The overall atmosphere is one of collaborative work and discussion.

Please contact us if you have a unique layout or home

- We are more than happy to answer questions
- We advise to participate in the review and let us see what the space looks like
- We are much better and coming up with creative ways to meet the standards if we can
 - Learn about your program
 - See the space
 - Understand how things work while we are there

The image features a dense field of 3D question marks. Most are dark grey and recede into the background, while one in the center is bright yellow and stands out prominently. The word "Questions" is written in white, sans-serif font across the middle of the yellow question mark.

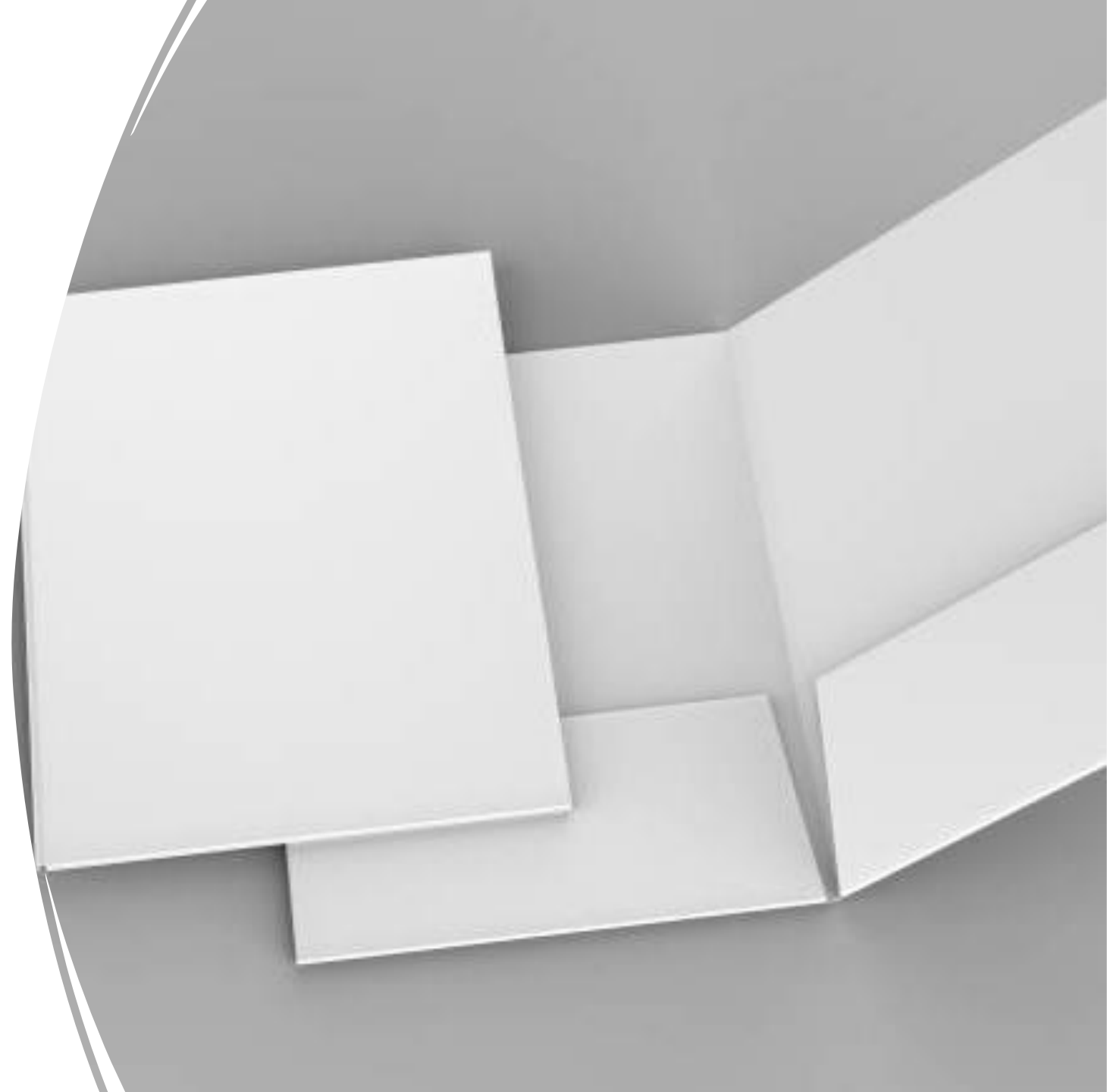
Questions

Outdoors

- Property is smoke free OR designated smoking area outside with appropriate container
- Yard is free from trash
- Any external structures are safe
- Any fencing is in good repair and safe
- No indoor furniture used as outdoor furniture
- Doors to come are in good repair and safe
- Exits are not blocked for purpose of egress

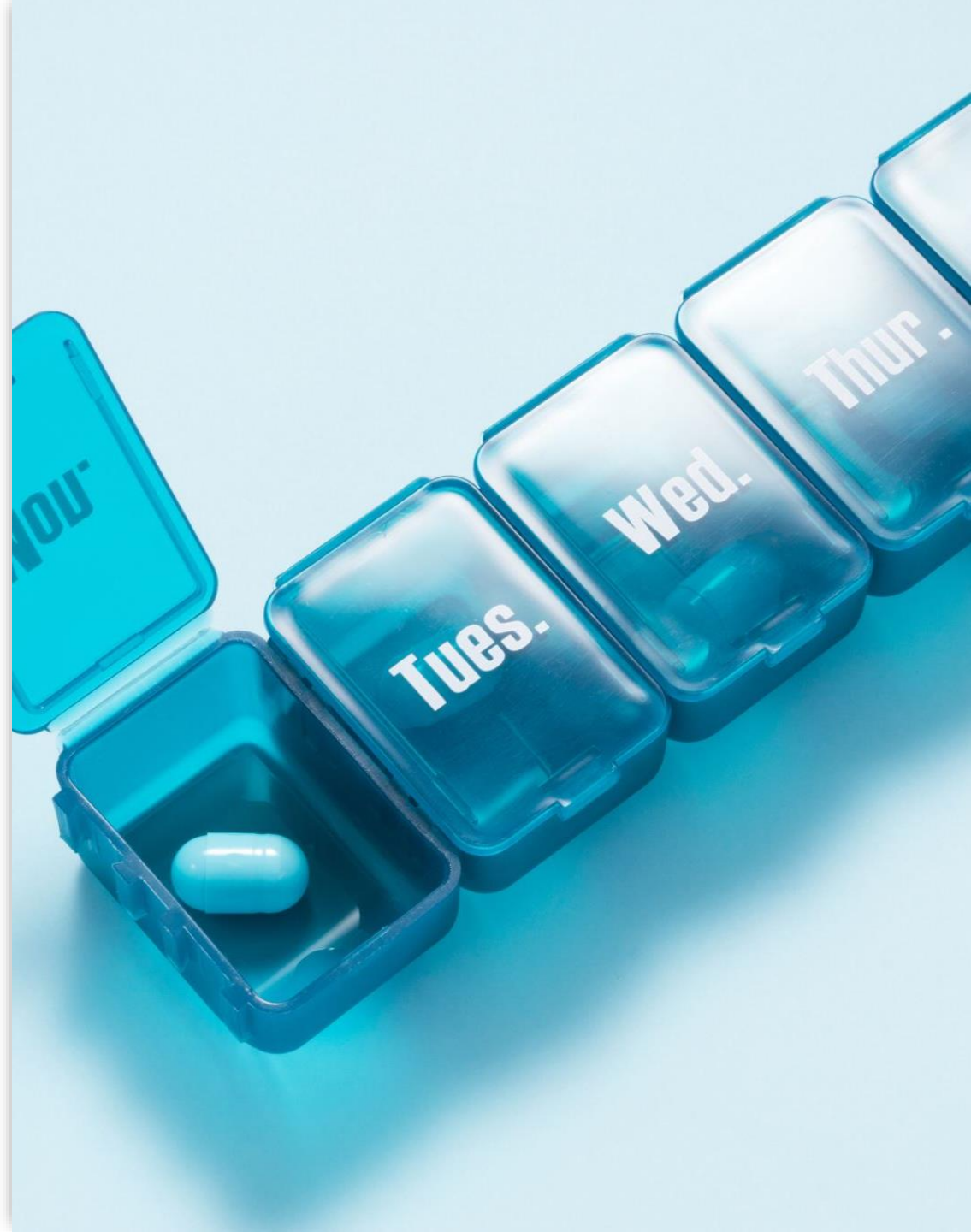
Documents

- Copies of the following policies must be in a common area of the home
 - Emergency
 - Medication
 - Visitor
 - Resident Rights/ Grievance
 - Communicable Disease
 - Neighbor Concerns
 - Code of Conduct



Compliance with home's medication policy

- If the policy mentions lock boxes, lockers, secure storage, we will need to see those
- Medications should be kept secured



Overdose Reversal Medication

Must be
onsite

Not-expired

In a common
area

Cleaning Supplies

- Vacuum or broom and dustpan
- Mop and Bucket
- Sponges, cleaning rags, or paper towels
- Cleaner for kitchen counters and bathroom sinks
- Toilet brush and cleaner
- Soap to wash dishes



General

- Carbon Monoxide Detector
- Heating and Hot Water are available



Furniture/ Items

- Good repair
- Safe
- Used for Intended Purpose



Walls / Ceilings / Flooring

Free from holes
and large stains

Free from trip
hazards

Free from
excessive wear

Power strips and
extension cords
are used
appropriately

Window
coverings are
appropriate

Switches, light
bulbs, outlets
have appropriate
covers

No excess wires
hanging from
walls or ceilings



Cleanliness

- Free from excessive dirt, clutter
- No Broken appliances, furniture and other items
- No visible signs of pests
- Food is stored appropriately, not in resident bedrooms or places where pests can get at it



Kitchen

- Fire extinguisher
- One fridge for every five residents
- No food stored on the floor or other inappropriate places
- Dishes are clean and stored appropriately
- Cabinets are in good repair
- Refrigerator in good working order
- Stove in good working order
- Oven is in good working order
- No other appliances are required, but if they are in the kitchen, they should be in good working order
- Supplies to wash hands

Dining Area

- Large enough for residents to share a meal together
- Furnished with a table and chairs



Laundry

- Washer and Dryer in good working order

OR

- Accessible laundromat (residents can get there and it is affordable)



Basements

- Not required to have a basement but if there is one -
- Free from standing water
- Free from excessive clutter and debris
- If basement is used for storage, it is should be neat and not present safety or trip hazards

Living Room/ Common Areas

- Large enough for residents to gather for formal or informal gatherings
- Free from clutter, dirt, debris
- Furnished so residents can have a seat

Bathrooms

- One toilet, sink and shower per six residents
- Must be in good working condition
- Bathroom has a door
- Shower has appropriate door or curtain
- Need to be clean, free from mold, dirt and clutter
- Toilet paper
- Supplies to wash hands
- Any windows have covers for privacy
- Bathroom is appropriately finished



Bedrooms

- Has a door
- 70 square feet for one, 120 square feet for double
- Each resident has a bed
- Appropriate egress
- No fridges in bedrooms
- No food in bedrooms
- Fire detector in bedroom
- Storage – folded clothes, hanging clothes for each resident



What is an appropriate secondary egress

- Typically, this is a window that opens
- If you do not have such, check with your local fire department



If we ask you where the egress is and you do not know, it will be an issue

Rooms with more than two residents

- Need 50 additional square feet per resident
- Must have homelike elements
 - Residents can arrange furniture
 - Residents have a reasonable ability to decorate the space
 - Furniture is homelike
 - Privacy options are offered (through screens or room arrangement)



No room may have more than six residents




Questions



A security camera is mounted on a wall, angled downwards. The camera is white and has a lens cover. The background is a plain, light-colored wall. The image is dimly lit, with the camera being the primary focus.

Cameras

Cameras are NOT required



Cameras can be used on the
exterior



Interior Cameras

- NOT required but if you do have them...
- No cameras in bathrooms, bedrooms or other areas where residents expect privacy
- Must have a written policy regarding cameras



Interior Cameras

- Cameras are not used to replace staff
 - Not monitored constantly, but footage only viewed if there is an issue
 - Residents know where cameras are placed
 - Able to record who views footage and when
 - Only authorized people have access
 - System in place to ensure only authorized people are viewing footage for approved reasons

Example

Appropriate use of cameras

A resident believes that their laptop was stolen from the common room. The resident brings this to the house manager. The house manager informs the program director, who has the ability to use the fees. The program director views the footage from the day in question to see if the laptop was stolen.

Inappropriate use of cameras

Instead of stopping by the home in person, a house manager pulls up footage from the recovery home to see if there is anything concerning going on at the home.

Questions



Funding for Physical Property Repairs

A blue piggy bank with a smiling face is the central focus. A hand is shown dropping a coin into the top of the piggy bank. Another coin is visible on the surface below the piggy bank. The background is a soft, out-of-focus green and brown.

- If you have items that need repaired AFTER your property review
- You can apply for funds to repair those items
- Open to new and certified operators
- Up to \$10,000 per address, \$30,000 per organization
- If you lease the property, you can only apply for funds for items that are NOT fixed to the property
- More details on our website



Final Questions

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