Important Note: The standards will very depending on your specific program. Be sure to review the final column labeled "Qual. Criteria". That standard only applies based on your response to the questions listed at the beginning of the document. For example, if you do not allow Medical Cannabis in your recovery home, then you do not need to have a medical cannabis policy.

Rule_ID	Questions		
1	Are residents ever permitted to live in the housing without payment of fees?	Yes	The responses to these questions determine if additional evaluation criteria will be examined. See Qual. Criteria Column.
2	Has this house been open and operating for at least sixty days with 80% occupancy	Yes	
3	Do you require advance deposits?	Yes	
4	Do you use a sliding fee scale to calculate resident fee payments?	Yes	
5	Do you allow Medical Cannabis in the recovery home?	Yes	
6	Do you ever hire residents as employees OR give residents discounts on rent in exchange for them performing tasks for you?	Yes	
7	Do you have interior cameras at the recovery home?	Yes	

Ref. #	Doc type/ Category/Room	Question Asked (Application, Interview, during dwelling review)	Minimum Measure	Category	Qual. Criteria
A-01	Application	What is your Mission Statement?	Organization has appropriate mission statement	ALL	
A-02	Application	What is your Vision Statement?	Organization has an appropriate vision statement	ALL	
A-03	Application	How do you ensure that residents moving in are appropriate for the Level of Support you offer?	Organization describes an appropriate process for determining resident needs prior to the resident moving in.	ALL	
A-04	Application	Update your resident agreement to contain an explicit statement that the residence is a recovery home, and that the resident agrees not to use or possess illicit drugs, alcohol or recreational cannabis	Organization has a process for ensuring that the home is free from alcohol, illicit drugs and recreational cannabis	ALL	
A-05	Application	How do you work with each resident on an individual basis on setting and achieving recovery goals.	Organization has a plan to work with each resident individually to work toward recovery goals (aka recovery planning)	ALL	
A-06	Application	What strategies do you use to prevent residents from experiencing a disruption in their recovery?	Organization has a plan for preventing and addressing relapse	ALL	

A-07	Application	What would you do if a disruption in recovery were to occur?	Organization has a plan for addressing relapse if it does occur	ALL	
A-08	Application	How do you work with residents to help them when they are ready to move out of the house?	Organization has a strategy for exit planning	ALL	
A-09	Application	How do you develop residents into leaders within the home?	Organization has plan for encouraging resident leadership	ALL	
A-10	Application	How do you connect residents to the larger recovery community?	Organization is able to identify strategies to connect residents to the larger recovery community	ALL	
A-11	Application	How does your organization ensure cultural competence?	Organization has a plan for ensuring cultural competence	ALL	
A-12	Application	How do you keep track of resident payments or payments made on behalf of residents?	Application described a reasonable financial system that keeps track of resident payments	ALL	
A-13	Application	How do you collect data for continuous quality improvement? Indicate if you use the ORH outcomes tool or another method.	The organization indicates that they collect data for continuous quality improvement	Level III	
A-14	Application	N/A	Application is clear that it is for a recovery home vs. a treatment center. Indicators can include describing residents as patients or clients, stating that services provided are clinical treatment services as opposed to recovery supports, statements that clinical treatment services are offered onsite	ALL	
A-15	Application	N/A	Application is free from any language that promotes stigma or does not hold residents in continuous positive regard	ALL	

B-03	Level Appropriateness	You have indicated that this dwelling is a Level III recovery housing residence. Please verify that this dwelling meets the following criteria for a Level III –	- The home ensures that residents of this dwelling are appropriate for a housing setting as opposed to a clinical treatment setting - The home is supervised, meaning that there are paid staff present in the home whenever residents are present - Each resident has a recovery plan that is distinct from any treatment plans that is resident driven and documents their individualized recovery goals - Recovery support and peer support programming is offered that is distinct from any clinical treatment services offered - Your organization's policies and procedures are in place to ensure that the environment is free from alcohol and illicit drug use - Residents of the recovery home have free choice in their treatment and service providers - Residents of the recovery home have a resident-driven length of stay - All services and supports offered in the home are appropriate to be offered in a homelike setting	Level III	
C-01	Assurances	N/A	Assurances have been signed and list All properties, both those that are getting renewed and those that are getting certified for the first time	ALL	
C-02-01	Code of Ethics	N/A	Provided signed copy of Code of Ethics	ALL	
C-02-02	Code of Ethics	N/A	NARR Code of Ethics has been signed within the past 90 days	ALL	
C-03-01	Insurance	N/A	Proof of Insurance contains address of house	ALL	

C-03-02	Insurance	N/A	Proof of Insurance is not expired	ALL	
C-04-01	Resident Evaluation Process	N/A	Resident evaluation process Collects Resident Name and Contact Information	ALL	
C-04-04	Resident Evaluation Process	N/A	Resident evaluation process involves explaining that the home is a Level III home, where residents are supervised, but it is not a clinical treatment setting	Level III	
C-04-05	Resident Evaluation Process	N/A	Resident Evaluation involves a process for examining resident's willingness to participate in recovery planning,	ALL	
C-04-06	Resident Evaluation Process	N/A	Resident Evaluation involves a process for examining a resident's willingness to provide support to other residents,	ALL	
C-04-07	Resident Evaluation Process	N/A	Resident Evaluation involves a process for examining a resident's willingness to maintain a drug and alcohol-free living environment	ALL	
C-04-08	Resident Evaluation Process	N/A	Resident Evaluation process is clear that only individuals with substance use disorder are considered for move-in. Other specialized populations may also be served if they also have a substance use disorder.	ALL	
C-04-09	Resident Evaluation Process	N/A	Resident Evaluation is well written and can be understood	ALL	
C-05-01	Resident Agreement	N/A	Resident Agreement has a signature line for the resident and operator to sign	ALL	
C-05-02	Resident Agreement	N/A	Resident Agreement contains information on the amount of advance payments or deposits	ALL	Ques. 3 is yes
C-05-03	Resident Agreement	N/A	Resident Agreement clearly states the amount of the resident fee	ALL	
C-05-04	Resident Agreement	N/A	Sliding Fee Scale used to calculate resident payments is clear and able to be fairly applied	ALL	Ques. 4 is yes

C-05-05	Resident Agreement	N/A	Resident Agreement is clear about when fee payments are due	ALL	
C-05-06	Resident Agreement	N/A	Resident Agreement is clear for how long residents may live in the house without payment of fees and under what circumstances the operator will begin to collect fees	ALL	Ques 1 is yes
C-05-07	Resident Agreement	N/A	All fees that are charged to the resident are detailed in the Resident Agreement	ALL	
C-05-08	Resident Agreement	N/A	Resident Agreement contains information on how the operator may notify the resident that they are ending the resident agreement	ALL	
C-05-09	Resident Agreement	N/A	Resident Agreement is clear that the property is a recovery home and resident is expected to not use or possess illicit drugs, recreational cannabis alcohol	ALL	
C-05-10	Resident Agreement	N/A	Resident Agreement contains reference to other policies and procedures	ALL	
C-05-11	Resident Agreement	N/A	Resident Agreement contains information about the organization's refund policy if refunds are ever offered. If refunds are offered, information on how residents can request a refund.	ALL	
C-05-12	Resident Agreement	N/A	Resident Agreement contains information on how the resident may notify the operator that they are ending the resident agreement	ALL	
C-05-13	Resident Agreement	N/A	Resident Agreement contains information on what will happen if a resident leaves the property without notice or abandons their property.	ALL	
C-05-14	Resident Agreement	N/A	Resident Agreement describes what will happen to any resident property that is left in the home after the resident has vacated the property.	ALL	

C-05-15	Resident Agreement	N/A	Resident Agreement does not contain requests for resident to waive fair housing or landlord tenant rights.	ALL	
C-05-16	Resident Agreement	N/A	Resident Agreement does not contain any statements that limit the amount of time in the recovery home to a specific period of time.	ALL	
C-05-17	Resident Agreement	N/A	Resident Agreement does not contain any statements that require residents to receive services from a specific organization to maintain their housing	ALL	
C-05-18	Resident Agreement	N/A	Resident Agreement does not require residents to make donations or participate in required fundraising activities in exchange for housing	ALL	
C-05-19	Resident Agreement	N/A	Resident Agreement does not contain requirements that residents turn over EBT or other benefits to the operator in exchange for housing.	ALL	
C-05-20	Resident Agreement	N/A	Resident Agreement is clearly written and able to be understood	ALL	
C-05-21	Resident Rights Statement	N/A	Statement of Resident Rights is signed by resident	ALL	
C-06-01	Resident Rights Statement	N/A	Includes a right to receive a copy of the Resident Rights and Grievance Policy	ALL	
C-06-02	Resident Rights Statement	N/A	Includes a right to exercise rights without reprisal, except that no right extends so far as to supersede health and safety considerations	ALL	
C-06-03	Resident Rights Statement	N/A	Includes a right to file a grievance in accordance with house policy	ALL	
C-06-04	Resident Rights Statement	N/A	Includes the right to be informed in writing of the rates charged by the recovery house, as well as any additional charges	ALL	

C-06-05	Resident Rights Statement	N/A	Includes the right to consult with independent treatment specialist or legal counsel at one's own expense	ALL	
C-06-06	Resident Rights Statement	N/A	Includes the right to a full explanation regarding the loss or restriction of housing privileges and the methods to reinstate privileges	ALL	
C-06-07	Resident Rights Statement	N/A	Includes the right to request and receive in a timely manner a written receipt for any payments made or statement of account that details any expenses, charges and payments made	ALL	
C-06-08	Resident rights Statement	N/A	Resident Rights Statement is well written and able to be understood	ALL	
C-07-01	Grievance Policy	N/A	Grievance Policy includes information on how a resident may submit a written grievance	ALL	
C-07-02	Grievance Policy	N/A	Grievance Policy includes the names and contact information for the organization's person responsible for handling the grievance	ALL	
C-07-03	Grievance Policy	N/A	Grievance Policy includes a statement that they resident may contact the owner/operator about a grievance	ALL	
C-07-04	Grievance Policy	N/A	Grievance Policy includes that a resident may ask for help in filing a grievance	ALL	
C-07-05	Grievance Policy	N/A	Grievance Policy includes a statement that the resident may contact ORH with a concern	ALL	
C-07-06	Grievance Policy	N/A	Grievance Policy includes the ORH phone number	ALL	
C-07-07	Grievance Policy	N/A	The Grievance Policy contains any information on timelines, including when the resident may hear a response about the grievance	ALL	
C-07-08	Grievance Policy	N/A	If the Grievance Policy references other appropriate entities, contact information for those entities is included	ALL	

C-07-09	Grievance Policy	N/A	The Grievance Policy includes information on the steps that the organization will take to respond to the grievance	ALL	
C-07-10	Grievance Policy	N/A	The grievance policy is well written and easy to understand	ALL	
C-08-08	Medication Policy	N/A	The Medication Policy describes that approved medications that are scheduled prescriptions are to be kept in a locked location.	Level III	
C-08-09	Medication Policy	N/A	The Medication Policy describes that approved scheduled prescriptions are to be logged and observed as residents take their own medication by staff, or appropriate arrangement with health care providers to have medications taken under their observation.	Level III	
C-08-12	Medication Policy	N/A	The Medication Policy requires that any residents with an approved medication that requires a prescription must have a valid prescription from a health care provider	ALL	
C-08-13	Medication Policy	N/A	The Medication Policy requires that residents disclose any approved scheduled prescriptions that they may be taking to the operator, either prior to move-in or immediately when they are prescribed after the resident moves in.	ALL	
C-08-14	Medication Policy	N/A	The Medication Policy describes what will happen if it is discovered that scheduled prescription medication is reported to be missing.	ALL	
C-08-15	Medication Policy	N/A	The Medication Policy describes the organization policy concerning non-prescription medication (OTC) medications.	ALL	

C-09-05	Medical Cannabis Policy	N/A	The Medical Cannabis Policy includes description that any medically recommended medical cannabis are to be kept in a locked location.	All	Ques. 4 is yes
C-09-07	Medical Cannabis Policy	N/A	The Medical Cannabis Policy describes that medically recommended medical cannabis is to be logged and observed as residents take their own medical cannabis by staff, or appropriate arrangement with health care providers to have medical cannabis taken under their observation.	Level III	Ques. 4 is yes
C-09-09	Medical Cannabis Policy	N/A	The Medical Cannabis Policy requires that any residents with a medical cannabis have a valid medical recommendation from a medical provider.	ALL	Ques. 4 is yes
C-09-10	Medical Cannabis Policy	N/A	The Medical Cannabis Policy requires that residents disclose any medical recommendation of medical cannabis to the operator either upon move in or immediately upon recommendation.	ALL	Ques. 4 is yes
C-09-11	Medical Cannabis Policy	N/A	The Medical Cannabis Policy describes what will happen if it is discovered that medical cannabis is reported to be missing.	ALL	Ques. 4 is yes
C-09-12	Medical Cannabis Policy	N/A	Medical Cannabis Policy is well written and able to be understood.	ALL	
C-10-01	Addressing Neighbor Concerns Policy	N/A	The Addressing Neighbor Concerns Policy contains the name and contact information of a person that neighbors can contact with concerns	ALL	
C-10-02	Addressing Neighbor Concerns Policy	N/A	The Addressing neighbor concerns policy contains information on what residents should do if a resident is approached by a neighbor with a concern	ALL	
C-10-03	Addressing Neighbor Concerns Policy	N/A	The Addressing neighbor concerns policy contains information on how the organization will respond to a concern made by a neighbor	ALL	

C-10-04	Addressing Neighbor Concerns Policy	N/A	The Addressing neighbor concern policy is well written and easy to understand	All	
C-11-01	Emergency Policy	N/A	The Emergency Policy describes what residents should do in the case of a fire, which includes evacuating the building and a meeting location to speak to emergency personnel	ALL	
C-11-02	Emergency Policy	N/A	The Emergency Policy describes what residents should do in the case of a suspected overdose, including where Ohio Board of Pharmacy Approved overdose reversal medication (such as naloxone) is in the house and to contact emergency personnel	ALL	
C-11-03	Emergency Policy	N/A	The Emergency Policy instructs residents to be referred for medical treatment immediately if they are showing signs of medical distress	ALL	
C-11-04	Emergency Policy	N/A	The Emergency Policy describes what residents should do in the case of a carbon monoxide alert in the home.	ALL	
C-11-05	Emergency Policy	N/A	The Emergency Policy includes a name and phone number for the residents to contact after emergency personnel are contacted to notify them of the emergency	ALL	
C-11-07	Emergency Policy	N/A	The Emergency Policy includes instruction for what the staff or house leaders are to do in the event of an emergency in the home	Level III	
C-11-08	Emergency Policy	N/A	The Emergency Policy includes what steps staff members should take should the property need to be evacuated, including where to meet residents and how to communicate to emergency responders who may still be inside the building	Level III	

C-11-09	Emergency Policy	N/A	The Emergency Policy includes instruction to contact 9-8-8 or other mental health hotline for a suspected mental health crisis	All	
C-11-10	Emergency Policy	N/A	The Emergency Policy includes instructions to contact law enforcement in response to violence or severe threats of violence	All	
C-11-11	Emergency Policy	N/A	The Emergency Policy is well written and easy to understand	All	
C-12-01	Communicable Disease Policy	N/A	Communicable Disease Policy includes that residents are notified what behaviors may increase the risk of spread of infectious disease	ALL	
C-12-02	Communicable Disease Policy	N/A	Communicable Disease Policy includes that residents are encouraged to take precautions, including handwashing, regular cleaning, not sharing personal items	ALL	
C-12-03	Communicable Disease Policy	N/A	Communicable Disease Policy contains information on how to dispose of biohazardous materials, such as sharps used for insulin or other prescribed medications.	ALL	
C-12-04	Communicable Disease Policy	N/A	Communicable Disease Policy is well written and able to be understood	all	
C-12-05	Code of Conduct	N/A	House Code of Conduct includes that residents agree not to use or possess illicit substances, recreational cannabis or alcohol on or off the property	ALL	
C-12-06	Code of Conduct	N/A	House Code of Conduct includes that residents agree to treat each other with respect and support each other in their recovery	ALL	
C-12-07	Code of Conduct	N/A	House Code of Conduct includes that residents agree not to enter into sexual or romantic relationships with one another, any staff member, or any person with leadership responsibilities	ALL	

C-12-08	Code of Conduct	N/A	House Code of Conduct includes that residents agree to report any inappropriate behavior between residents or between residents and staff or individuals with leadership positions to the director or other appropriate role	ALL	
C-12-09	Code of Conduct	N/A	House Code of Conduct includes what time the residents agree to be at home, and how to request permission for employment or other reasons	ALL	
C-12-10	Code of Conduct	N/A	House Code of Conduct includes that residents agree not to smoke indoors and only in designated smoking areas	ALL	
C-12-11	Code of Conduct	N/A	House Code of Conduct includes agreement to attend house meetings	ALL	
C-12-12	Code of Conduct	N/A	House Code of Conduct includes that residents agree to uphold all other home policies and procedures	ALL	
C-12-14	Code of Conduct	N/A	House Code of Conduct includes an agreement to not have drug-related paraphernalia in the home	ALL	
C-12-17	Code of Conduct	N/A	House Code of Conduct includes that residents agree not to possess firearms or other items designed to be weapons on the property.	ALL	
C-12-18	Code of Conduct	N/A	House Code of Conduct includes that residents will engage in recovery planning (setting and attaining recovery goals)	ALL	
C-12-19	Code of Conduct	N/A	All elements of the Code of Conduct support a recovery environment, as opposed to being in place simply for the purpose of convenience of staff or leaders.	ALL	
C-12-20	Code of Conduct	N/A	Organization has a policy on how violations of the Code of Conduct are to be addressed	ALL	

C-12-21	Code of Conduct	N/A	Organization's Code of Conduct does not contain additional requests for fee payments that are not included in the Resident Agreement	ALL	
C-12-22	Code of Conduct	N/A	Policy on addressing Code of Conduct contains references to immediate termination of residency only in instances where there is an immediate risk to health and safety.	ALL	
C-12-23	Code of Conduct	N/A	Code of Conduct is well written and able to be understood.	ALL	
C-13-01	Paid Work Agreements	N/A	Paid Work Agreement includes that paid work is entered into voluntarily	ALL	Ques. 6 is yes
C-13-02	Paid Work Agreements	N/A	Paid Work Agreement includes that paid work is paid at fair market rate and in compliance with all employment laws	ALL	Ques. 6 is yes
C-13-03	Paid Work Agreements	N/A	Paid Work Agreement includes that paid work will not interfere with recovery goals	ALL	Ques. 6 is yes
C-13-04	Paid Work Agreements	N/A	Paid Work Agreement includes that paid work will not infer special benefits on the resident other than the fair payment	ALL	Ques. 6 is yes
C-13-05	Paid Work Agreements	N/A	Paid Work Agreement is well written and able to be understood	all	Ques. 6 is yes
C-14-01	Drug Screening	N/A	Drug Screening Policy requires drug screening upon moving into the home	ALL	
C-14-02	Drug Screening	N/A	Drug Screening Policy requires random drug screening to occur on a regular basis	Level III	
C-14-03	Drug Screening	N/A	Drug Screening Policy requires screenings to occur based on suspicion of use of substances	ALL	
C-14-04	Drug Screening	N/A	Drug Screening Policy describes what will happen if a drug screen reveals substance use	ALL	

C-14-05	Drug Screening	N/A	Drug Screening Policy describes how drug screens are paid for and if there are any circumstances when residents must pay for the screening	ALL	
C-14-06	Drug Screening	N/A	Drug Screening Policy describes what will occur if a resident refuses a drug screening	ALL	
C-14-07	Drug Screening	N/A	Drug Screening Policy is well written and able to be understood	ALL	
C-15-01	Privacy Policy	N/A	Privacy Policy contains information on how staff, volunteers, and other leaders will keep resident records secure - paper records must be stored in a locked location, computer records stored on a password protected computer	ALL	
C-15-02	Privacy Policy	N/A	Privacy Policy describes under what circumstances the organization will share information about residents.	ALL	
C-15-03	Privacy Policy	N/A	Privacy Policy includes information on how the organization ensures only authorized staff and leaders have access to resident information	ALL	
C-15-04	Privacy Policy	N/A	Policy is clear about what can be posted or shared on social media other websites.	ALL	
C-15-05	Privacy Policy	N/A	Privacy Policy is well written and able to be understood	ALL	
C-16-01	Staff and Leadership Code of Conduct	N/A	Staff and Leadership Code of Conduct includes prohibition on entering sexual or romantic relationships with residents	Level III	
C-16-02	Staff and Leadership Code of Conduct	N/A	Staff and Leadership Code of Conduct includes prohibition on behaviors or activities that prohibit harassment or threats to residents, other staff members, volunteers, neighbors, or others	Level III	
C-16-03	Staff and Leadership Code of Conduct	N/A	Staff and Leadership Code of Conduct includes prohibition on staff or leaders lending or borrowing money or other items of value from residents	Level III	

C-16-04	Staff and Leadership Code of Conduct	N/A	Staff and Leadership Code of Conduct includes prohibition on use of, possession of, or being under the influence of illicit substances, recreational cannabis or alcohol while at work or actively representing the organization	Level III	
C-16-05	Staff and Leadership Code of Conduct	N/A	Staff and Leadership Code of Conduct prohibits being directly involved in financial affairs (for example, co-signing on loans, co-owners of bank accounts, being a payee for residents etc.) Working with residents on budgeting is allowable.	Level III	
C-16-06	Staff and Leadership Code of Conduct	N/A	Staff and Leadership Code of Conduct includes reference to the Privacy Policy	Level III	
C-16-07	Staff and Leadership Code of Conduct	N/A	Staff and Leadership Code of Conduct includes requirement to report any inappropriate relationships, treatment of residents, or other issues to senior members of staff	Level III	
C-16-22	Staff and Leadership Code of Conduct	N/A	Staff and Leadership Code of Conduct is well written and able to be understood	all	
C-16-23	Resident Emergency Contact Information	N/A	Organization has a process for collecting resident emergency contact information	ALL	
C-17-01	Recurrence of Substance Use	N/A	Recurrence of Substance Use Policy requires that any recurrence of substance use be addressed immediately after any immediate medical needs are addressed and appropriately documented	ALL	
C-17-03	Recurrence of Substance Use	N/A	Recurrence of Substance Use Policy requires that residents be provided information about additional services and supports	ALL	
C-17-04	Recurrence of Substance Use	N/A	Recurrence of Substance Use Policy is well written and able to be understood	ALL	

C-18-01	Incident Report	N/A	Incident Reporting Policy requires that the following incidents be reported to senior staff and documented - overdose, sexual or physical harassment or assault, resident serious injury or death, visitor serious injury, anytime emergency response personnel are called to the house,	ALL	
C-18-02	Incident Report	N/A	Incident Reporting Policy requires reporting the details of the incident	ALL	
C-18-03	Incident Report	N/A	Incident Reporting Policy requires reporting the organization's response to the incident	ALL	
C-18-04	Incident Report	N/A	Incident Reporting Policy requires reporting the steps the organization can take to prevent future incidents	ALL	
C-18-05	Incident Report	N/A	Incident Reporting Policy is well written and able to be understood	ALL	
C-19-01	Visitor	N/A	Visitor Policy describes what visitors are permitted to visit the house and when they can visit	ALL	
C-19-02	Visitor	N/A	Visitor Policy describes that visitors are only permitted when the person they are visiting is at the home	ALL	
C-19-03	Visitor	N/A	Visitor Policy describes what areas of the home that they are permitted to visit	ALL	
C-19-04	Visitor	N/A	Visitor Policy describes that visitors are not allowed to possess or be under the influence of illicit substances, recreational cannabis or alcohol	ALL	
C-19-05	Visitor	N/A	Visitor Policy describes that visitors may be asked to leave if they engage in inappropriate behavior	ALL	
C-19-06	Visitor	N/A	Visitor Policy is well written and able to be understood	ALL	
C-20-01	Staffing	Whose responsibility is it to check to make sure the safety equipment (smoke detectors, fire extinguishers) is in good working order?	Assignment Description contains a responsibility to check safety equipment and ensure it is good working order	ALL	

C-20-02	Staffing	Whose responsibility is it to check the home periodically for potential physical safety hazards (overloaded outlets, making sure egresses are not blocked, etc.)	Assignment Description contains a responsibility to check the home periodically for physical safety hazards such as overloaded electrical outlets, ensuring egresses are not blocked, etc.	ALL	
C-20-03	Staffing	Whose responsibility is it to be available to residents if they need additional support?	Assignment description contains a responsibility to be available in case any resident needs additional support or has a question.	ALL	
C-20-05	Staffing	Whose responsibility is it to be available to residents if they need additional support?	Assignment description is clear that this person is a paid staff position	Level III	
C-20-06	Staffing	Whose responsibility is it to orient new residents to the home and ensure that all policies and procedures are explained to them?	Assignment description contains a responsibility to orient new residents to the home and ensure that all policies and procedures are explained to new residents	ALL	
C-20-07	Staffing	Whose responsibility is it to ensure that resident house meetings happen at least weekly and that all residents attend?	Assignment description contains a responsibility to ensure that house meetings happen weekly and that all residents attend.	ALL	
C-20-08	Staffing	Whose responsibility is it to respond to neighbor concerns?	Assignment description contains a responsibility to respond to neighbor concerns.	ALL	
C-20-09	Staffing	Whose responsibility is it to review resident grievances?	Assignment description contains a responsibility to review resident grievances.	All	
C-20-11	Staffing	Whose responsibility is it to review resident grievances?	Assignment description is clear that this person is a paid staff position	Level III	
C-20-12	Staffing	Whose responsibility is it to respond to incidents at the recovery home and ensure appropriate reports are completed?	Assignment descriptions contains a responsibility to respond to incidents at the recovery home, ensure an appropriate response, and document the incident appropriately.	ALL	
C-20-14	Staffing	Whose responsibility is it to respond to incidents at the recovery home and ensure appropriate reports are completed?	Assignment description is clear that this person is a paid staff position	Level III	

C-20-15	Staffing	N/A	All assignment descriptions include who the person reports to (Unless it is the Executive Director or CEO him/herself)	ALL	
C-20-16	Staffing	N/A	All assignment descriptions include that the person is expected to model recovery principles and prosocial behavior.	ALL	
C-20-17	Staffing	Whose responsibility is it to respond when a resident is not upholding the Code of Conduct?	Assignment description contains a responsibility to respond when residents are not upholding the Code of Conduct	ALL	
C-20-19	Staffing	Whose responsibility is it to respond when a resident is not upholding the Code of Conduct?	Assignment description is clear that this person is a paid staff position	Level III	
C-20-20	Staffing	Whose responsibility is it to help monitor residents for potential warning signs concerning recurrence of symptoms and refer them for more support?	Assignment description contains a responsibility to help monitor residents for any potential warning signs concerning recurrence of symptoms and refer them for more support.	ALL	
C-20-24	Staffing	Whose responsibility is it to be at the house overnight and on weekends to ensure that there are paid staff onsite whenever residents are present?	Assignment descriptions are clear that paid staff are expected to be onsite whenever residents are present	Level III	
C-20-26	Staffing	Whose responsibility is it to check in with residents on a daily basis?	Assignment description contains a responsibility to check in with residents on a daily basis	Level III	
C-20-27	Staffing	Whose responsibility is it to meet with residents at least weekly to discuss their recovery plans?	Assignment description contains a responsibility to meet with residents at least weekly to discuss and document their recovery plans.	Level III	
C-21-01	Cameras	N/A	Camera Policy describes that cameras are only to be reviewed by authorized staff	ALL	Ques. 7 is yes
C-21-02	Cameras	N/A	Camera Policy describes that camera footage may only be viewed for a defined reason for resident safety, and not used for consistent monitoring of residents.	ALL	Ques. 7 is yes
C-21-03	Cameras	N/A	Camera Policy is clear that camera feeds are not to be used to monitor residents in real time.	ALL	Ques. 7 is yes

C-21-04	Cameras	N/A	Camera Policy describes how long camera footage will be retained	ALL	Ques. 7 is yes
C-22-01	General	N/A	All documents are free from requirements that residents waive landlord tenant or fair housing rights	ALL	
C-22-02	General	N/A	All documents are free from requirements that residents turn over EBT or other benefits to the home in exchange for housing.	ALL	
C-22-03	General	N/A	There are no policies that conflict with one another	ALL	
C-22-04	General	N/A	All fees and charges that are mentioned in the organization's policies are included in the resident agreement	ALL	
C-22-05	General	N/A	Operator indicates that they agree to the agreements section	ALL	
C-22-06	General	N/A	Operator has signed the application	ALL	
D-01-01	Evaluation	Can you show me your written policies/process for resident evaluations?	The evaluation process matches the one that is on file with ORH.	ALL	
D-01-02	Evaluation	Can you explain to me in your own words your process for evaluating residents to see if they are able to move into the home?	Interviewee is able to explain the process in a sensible manner that is consistent with the written policy	ALL	
D-01-07	Evaluation/Drug Screening	How do you ensure that residents are free from illicit substances prior to moving into the home?	Operator has a process for ensuring residents have not recently used illicit substances or alcohol prior to moving into the home, either they accept screens from referral sources, or performing a screen of residents themselves.	All	
D-01-08	Evaluation	What other factors do you consider for a person to be eligible to move into the home?	Operator can explain any other factors, which at minimum includes understanding and willingness to follow program guidelines, participate in recovery planning, willingness to provide support to other residents, and maintain an illicit drug, recreational cannabis, and alcohol-free living environment.	Level III	

D-02-01	Resident Agreement	Do you offer scholarships, stipends, or other reductions on rent?	If yes, ask below, if no mark off next question automatically	All	
D-02-02	Resident Agreement	How do you prepare residents for when scholarships run out?	Operator describes a plan that includes at least one strategy for ensuring residents can stay after stipends or scholarships run out, including helping residents find employment, secure disability income, additional payment plans or other methods of ensuring residents can stay after subsidies run out.	All	
D-02-03	Resident Agreement	Can you please show me where this is located in your resident agreement?	Operator is able to show the Resident Agreement and how these items are outlined in the agreement for the resident's understanding.	All	
D-02-04	Resident Agreement	How do you keep track of resident payments	Operator has a system to keep track of when resident payments are made, who owes payments, and when payments are due and received.	ALL	
D-02-01	Resident Payments	How do you keep track of resident payments	If they had indicated that they accept scholarships or subsidies, payment system is able to keep track of how long the resident is eligible for subsidies or payments	ALL	
D-02-02	Resident Payments	Can you explain to me what would happen if a resident wanted a receipt for their payment	Operator is able to explain how a resident can get a copy of a receipt	ALL	
D-02-03	Resident Payments	Can you explain to me what would happen if a resident wanted a statement of account (a document that lists all their charges, fees, and amounts paid)	Operator is able to explain how a resident can get a copy of a Statement of Account	ALL	
D-03-01	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Operator shows copies of and is able to explain how to fill out the Resident Agreement in a way that residents will understand	ALL	

D-03-02	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork would need to be filled out? Can you explain each one to me as if I am a new resident moving into this home?	Resident Agreement as presented in writing, and what's described matches the one on file with ORH	ALL
D-03-03	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Operator shows copies of and is able to explain the Resident Rights Statement in a way that residents will understand	ALL
D-03-04	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Resident Rights Statements presented in writing and described matches the one on file with ORH	ALL
D-03-05	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Residents are asked to sign the Resident Rights Statement in a way that residents will understand	ALL
D-03-06	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Operator shows copies of and is able to explain the Grievance Policy in a way that residents will understand	All
D-03-07	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Grievance Policy as presented in writing and described matches the one on file with ORH	ALL
D-03-08	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Operator shows copies of and explains the home's emergency protocols in a way that residents will understand	ALL

D-03-09	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Emergency Policy as presented in writing and described, matches the one on file with ORH	ALL	
D-03-10	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Operator shows copies of and is able to explain the resident Code of Conduct in a way that residents will understand	ALL	
D-03-11	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Resident Code of Conduct as presented in writing and described matches the one on file with ORH	ALL	
D-03-12	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Operator shows copies of and is able to explain their Communicable Disease Policy in a way that residents will understand	ALL	
D-03-13	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Communicable Disease Policy as presented in writing and described matches the one on file with ORH	ALL	
D-03-14	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Operator shows copies of and explains their Good Neighbor Policy in a way that residents will understand	All	
D-03-15	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Good Neighbor Policy as presented in writing and described matches the one on file with ORH	ALL	

D-03-16	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Operator shows copies of and is able to explain their Visitor Policy in a way that residents will understand	ALL
D-03-17	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Visitor Policy as presented in writing and described matches the one on file with ORH	ALL
D-03-18	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Operator shows copies of and is able to explain their Recurrence of Substance Use Policy in a way that residents will understand	ALL
D-03-19	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Recurrence of Substance Use Policy as presented in writing and described matches the one on file with ORH	ALL
D-03-20	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Operator shows copies of and is able to explain Medication Policy in a way that residents will understand	ALL
D-03-21	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Medication Policy as presented in writing and described matches the one on file with ORH	ALL
D-03-22	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Operator shows copies of and is able to explain Drug Screening Policy in a way that residents will understand	ALL

D-03-23	Policy Explanation	Imagine I am a new resident moving into the home. Can you show me what paperwork I would need to fill out? Can you explain each one to me as if I am a new resident moving into this home?	Drug Screening Policy as presented in writing and described matches the one on file with ORH	ALL	
D-03-24	Policy Explanation	Do you offer residents a copy of these documents?	Operator attests that residents are offered a copy of all policies	ALL	
D-03-25	Policy Explanation	How do you collect emergency contact information for residents? Can you show me the tool that you use?	Operator shows copies of forms used to collect emergency contact information	ALL	
D-03-26	Policy Explanation	Do you offer residents a countersigned copy of the resident agreement?	Operator attests that residents are provided with a countersigned copy of their resident agreement	ALL	
D-04-01	Document Storage	How do you store copies of these agreements and other records about residents?	Operator explains system for keeping track of resident records that makes sense and allows operators to access resident records in an appropriate amount of time to provide resident support.	ALL	
D-04-02	Document Storage	How do you store copies of these agreements and other records about residents?	Resident records are stored in a locked storage space or on a password protected computer	ALL	
D-05-01	Orientation	Back to imagining that I am new resident who moved into the house. What do we do after we will out paperwork?	Operator describes other orientation procedures such as introducing residents to one another, helping them move in belongings, and any welcoming rituals	ALL	
D-06-02	Recovery planning	When would you start recovery planning with me?	Operator begins recovery planning within three business days of the resident moving into the recovery home	Level III	
D-06-04	Recovery planning	What does the start of the recovery planning process look like? Show me the tools you use?	Operator is able to show the tools that are used to document recovery planning	Level III	
D-06-09	Recovery planning	Who sets the goals in the plans?	Operators may make suggestions for critical elements, but residents, especially as they grow in recovery, take ownership of their own plans. Overall, the plan can be described as "resident directed"	Level III	

D-06-12	Recovery planning	How often do you check in with residents on their recovery plans?	Operator checks in at least weekly on plans	Level III	
D-06-18	Recovery planning	Imagine that I have lived in the home for a couple of weeks. How would that weekly check in on my plan go?	Operator is able to demonstrate the documentation or tools for recovery plan check ins	Level III	
D-07-03	Medications	Once again, pretend I am brand new to the house. I am a person who takes several medications, including a prescription for a scheduled controlled substance. How am I supposed to store my medicine?	Scheduled medications are kept in a locked location	Level III	
D-07-09	Medications	How do you make sure that any scheduled medications are not diverted?	Operator describes that any scheduled medications are to be logged and observed by staff as residents take their own medication, or appropriate arrangements are made with health-care providers to have medications taken under their observation.	Level III	
D-07-13	Medications	What happens if I am prescribed a new scheduled medication while I am living in the house?	Operator describes how residents are to notify the operator of new medications, and implements medication policy similar to existing residents.	All	
D-08-01	Resident resources	How do you make sure that residents are connected to the wider recovery community outside of the house?	Operator describes at least one clear strategy for ensuring that residents are connected to the recovery community outside the home. These can include connection to meetings, connection to an RCO, connection to support groups or faith community or other ongoing support outside the home.	All	
D-08-02	Resident resources	Do residents have sponsors/recovery mentors/ or other mutual aid support?	Operator describes that they connect each resident to at least one person who can act as a mutual aid dependent on their chosen recovery pathway(s)	Level III	
D-08-06	Resident resources	What happens when residents identify a need for other types of support such as food assistance or clothing?	Operator describes local resources where residents can be connected for basic needs	ALL	

D-08-08	Resident resources	How do you document that residents are connected to these local sources?	Operator describes how they document in the recovery plan or elsewhere what referrals to outside sources residents were provided	ALL	
D-09-01	Resident schedule	What is a typical day like for a resident living in the home?	The operator describes a highly structured day where residents who are within their first three months of living in the home are expected to be busy with structured activities for the majority of the day. Residents who have longer lengths of stay may have more flexibility in their daily schedule.	Level III	
D-10-02	Peer Support	How do residents form a family-like environment within the home?	Operator describes at least one formal strategy to assist residents in forming relationships with one another including mentor/buddy systems, resident councils, or other formal way to have residents get to know one another	Level III	
D-10-06	Peer Support	How do residents form a family-like environment within the home?	Operator describes at least one informal strategy to assist residents in forming relationships with one another such as residents sharing meals together on a regular basis, regular activity nights, or outings	ALL	
D-10-07	Peer Support	How do you help residents celebrate one another's successes	Operator describes at least one method that allows everyone in the home to celebrate success such as parties, recognition ceremonies, acknowledgement at house meetings, etc.	ALL	
D-10-08	Peer Support	How do you help residents support one another when they are facing a challenge?	Operator describes at least one method that allows residents to support one another, such as buddy systems, encouraging residents to speak to one another about struggles, encouraging residents to ask one another for help, etc. Residents with serious challenges are always referred to leaders for more assistance.	ALL	

D-10-09	Peer Support	How do you make sure that residents are interacting with one another and not just spending all their time in their own rooms?	Operator describes at least one method of having residents leave their rooms to spend time with one another. These can include things like movie nights, pizza nights, activities, or other strategies.	ALL	
D-10-10	Peer Support	Can you tell me about a resident who lives here? You can change their name; just tell me their background and what goals they are working on right now.	Operator is able to describe a resident's background and story.	All	
D-11-01	House meetings	How often do you have house meetings?	House meetings occur weekly	All	
D-11-02	House meetings	What happens at house meetings?	House provides essential announcements, such as new residents, policy changes	ALL	
D-11-03	House meetings	What happens at house meetings?	Residents share about their weeks, challenges, and successes	ALL	
D-11-04	House meetings	What happens at house meetings?	There is a recovery-oriented activity for residents to grow in recovery and/or build relationships	ALL	
D-11-05	House meetings	Who is responsible for ensuring that house meetings happen, and that resident attendance is documented appropriately?	House is able to name a staff person and provide documentation of an assignment description that includes this responsibility	Level III	
D-12-01	Recurrence prevention	Who is responsible for monitoring residents for any signs of recurrence of substance use?	Operator names a specific person. Operator is able to produce an assignment description, contract, or other written agreement that describes that this person knows they are responsible for this action.	Level III	
D-13-01	Drug Screening	Do you perform random alcohol or drug screening of residents?	Operator performs random screens on a regular basis. Not all residents are required to be selected for screening each time.	Level III	
D-13-03	Drug Screening	What happens if you suspect that a resident has had a recurrence of substance use?	Operator describes Drug Screening Policy on the basis of suspicion of use. Details of what happens matches what is in the written policy.	ALL	

D-13-05	Drug Screening	What if a resident refuses to take a drug screening?	Operator clearly describes what will happen if a resident refuses a drug screening and it matches Drug Screening Policy	All	
D-13-06	Drug Screening	How do you document drug screenings/refusals to take screenings, etc.?	Operator describes process for documenting and storing records for resident screens and other associated incidents.	All	
D-14-01	Recurrence of substance use	What happens if it is revealed that a resident has had a recurrence of substance use?	Operator describes Recurrence of Substance Use Policy and describes steps they will take to follow the policy.	All	
D-14-02	Recurrence of substance use	How do you document recurrence of substance use and your follow up actions.	Operator describes a process where the recurrence of substance use is documented, as well as the operator's response to the recurrence of substance use.	All	
D-14-03	Recurrence of substance use	What about other elements of the Code of Conduct? For example, what if I am resident that stays out late, or I am not doing my chores?	The operator describes a process where residents are spoken to about any deviations from the Code of Conduct. This matches with their written policy.	ALL	
D-14-04	Recurrence of substance use	How do you document your actions and any follow up after you address resident violations of the Code of Conduct?	Operator has a process for documenting any discussions with resident on violations of the Code of Conduct	ALL	
D-15-01	Exit planning	At what point do you decide to ask residents to leave recovery housing?	Residents are only asked to immediately leave recovery housing if there is a threat to the health or safety of other residents	ALL	
D-15-02	Exit planning	At what point do you decide to ask residents to leave recovery housing?	Residents who repeatedly violate house policy and are documented to create a disruptive environment, may also be asked to leave recovery housing, but only with appropriate notice and provided with opportunities to correct and addresses issues. Must document that resident was also actively connected to other housing resources.	ALL	

D-15-03	Exit planning	Say I was a resident who was asked to leave the recovery home, how does that process work?	Operator describes a process where residents are provided with written notice of the end of their agreement.	All	
D-15-04	Exit planning	Say I was a resident who was asked to leave the recovery home, how does that process work?	Operator describes a process in which residents are provided with referrals to other agencies and services that may be needed. There is a defined exit plan.	All	
D-15-05	Exit planning	How do you document the process of a resident leaving the recovery home because they were asked to leave?	Operator describes a process where they keep records of notifications to residents	All	
D-15-06	Exit planning	How do you document the process of a resident leaving the recovery home because they were asked to leave?	Operator describes a process where they keep records of referrals to residents	All	
D-15-07	Exit planning	How do you ensure that residents do not become homeless after they exit recovery housing when they were asked to leave?	Operator describes at least one strategy for attempting to prevent a resident from becoming homeless if they are asked to leave recovery housing, including the ability to connect resident to higher level of care, ability to connect resident to another emergency housing arrangement, or other strategy that would prevent a resident who chose to take advantage of the option from becoming homeless	ALL	
D-16-01	Home maintenance	How do you make sure that the home is clean and well cared for?	Operator describes a process in which residents engage in chores and keep the home clean and safe.	All	
D-16-02	Home maintenance	Whose responsibility is it to ensure chores are done?	The operator describes a specific person whose responsibility this is. Operator is able to show the assignment description, contract or other written agreement that describes that it is a person's responsibility to ensure chores are done	Level III	

D-17-01	Resident monitoring	Whose responsibility is it to ensure that residents are in the home at the appropriate curfew?	Operator is able to name a specific person who is responsible for ensuring residents are home at the appropriate curfew. Operator is able to show the assignment description, contract or other written agreement that describes that it is a person's responsibility to ensure residents are home during curfew.	Level III	
D-17-04	Resident monitoring	Whose responsibility is it to keep track of resident whereabouts during the day?	Operator is able to name a specific person who is responsible for keeping track of resident activities. Operator is able to show the assignment description, contract or other written agreement that describes that it is a person's responsibility to keep track of resident whereabouts.	Level III	
D-17-08	Resident monitoring	Whose responsibility is it to be available for residents if they have a need or concern?	Operator is able to name a specific person who is responsible for being responsible for resident questions and concerns. Operator is able to show the assignment description, contract or other written agreement that describes that it is a person's responsibility to be available for resident questions or concerns.	All	
D-17-09	Resident monitoring	Whose responsibility is it to check in with residents daily?	Operator is able to name a specific person with this responsibility and show the assignment description, contract or other written agreement that describes that this is the person's responsibility	Level III	
D-18-03	Emergency policies	So, if there was a fire and residents got out of the building, would they be able to tell the fire department if anyone was left in the house?	There is a specific person who is able to notify the fire department in an emergency as to which residents are likely to be still in the house	Level III	
D-19-01	Staffing	When are staff expected to be in the house?	Staff are present in the home whenever residents are present	Level III	

D-19-06	staffing	How are new staff, resident leaders, and others with critical responsibilities trained or oriented?	Operator describes that all staff, leaders, and volunteers receive orientation and training on house policies and procedures	Level III	
D-19-09	staffing	What type of training do staff and leaders have?	Operator describes that all staff and leaders are expected to learn about the NARR Code of Ethics and Sign the NARR Code of Ethics	Level III	
D-19-12	staffing	What are your criteria for selecting staff, resident leaders, and other leadership roles?	Operator has a defined strategy to determine if person is able to successfully model recovery principles, either through defined length of time in the program, demonstrated ability to model recovery to others, or other method	Level III	
D-19-16	Staffing	How do you evaluate the performance of staff, leaders, and others with critical responsibilities performance?	Operator is able to describe how performance is evaluated for all individuals with responsibilities in the home?	Level III	
D-19-19	Staffing	How do you make sure that everyone is doing their jobs on a routine basis?	Operator is able to describe an adequate method for oversight, ensuring that all positions are completing assigned responsibilities	Level III	
D-19-22	Staffing	What happens if a person is not fulfilling their responsibilities?	Operator describes a process where the issue is addressed in accordance with house policy including any employment policies	Level III	
D-19-25	Staffing	How does leadership provide appropriate support for direct staff/ leaders?	Operator describes that leadership are expected to model positive prosocial behaviors and recovery principles	Level III	
D-19-26	Staffing	How does leadership provide appropriate support for direct staff?	Operator describes that leadership encourage and support any staff in recovery to achieve their recovery goals	Level III	
D-20-01	Staff ethics	How do you set boundaries between staff or others with leadership roles and residents?	Operator describes and is able to show the Staff and Leadership Code of Conduct	Level III	
D-20-04	Staff ethics	What would happen if someone suspected an inappropriate relationship between staff or a person in a leadership role and a resident?	Operator describes a process where the issue would be investigated appropriately, and appropriate action taken based on the findings of the investigation.	Level III	

D-20-07	Staff ethics	How would you document the results of such an investigation?	Operator describes a process by which appropriate documentation is kept regarding such investigations	Level III
D-21-01	Safety	Whose responsibility is it to make sure that the house has appropriate safety equipment and that it works properly?	Operator is able to name a position that has the responsibility of checking safety equipment	ALL
D-21-02	Safety	Do you perform emergency evacuation drills?	Operator attests that emergency evacuation drills are performed at least twice a year at times when residents are likely to be present.	Level III
D-21-03	Safety	Can you show me the documentation from your last emergency evacuation drill?	Operator shows documentation of the most recent drill, and it has occurred within the last six months.	Level III
D-21-06	Safety	Where is Ohio Board of Pharmacy Approved overdose reversal medication (such as Naloxone) stored in each house?	Operator is able to describe where Ohio Board of Pharmacy Approved overdose reversal medication (such as naloxone) is kept	All
D-21-07	Safety	Who is trained to use Ohio Board of Pharmacy Approved overdose reversal medication (such as Naloxone)?	All staff and leaders are trained, residents are offered training	All
D-21-08	Safety	What happens if there is a suspected overdose in the house?	Operator refers to Incident Policy and the policy matches the one submitted to ORH	All
D-21-09	Safety	What happens if there is a suspected overdose in the house?	Overdose response must include calling emergency response services and following Incident Policy that is the one submitted to ORH	All
D-21-10	Safety	What happens if there is another type of unusual incident?	Operator is able to describe what is in their Incident Policy and Incident Policy matches what was submitted to ORH	All
D-21-11	Safety	How do you document any overdoses or other unusual incidents?	Operator is able to describe that incidents are recorded and documented, including their response to the incident	All
D-22-01	Home maintenance	What happens if there is a repair needed at the house, such as the fridge stops working or the sink is clogged?	Operator describes a process for residents to notify the appropriate person of any concerns and having the concern addressed in a timely manner.	All

D-23-01	Resident monitoring	What happens if a resident has a suggestion or request?	Operator describes a process where residents are able to bring suggestions to operator	All	
D-23-02	Resident monitoring	What happens if a resident feels that there has been a violation of their rights?	Operator describes the home's grievance process and how they will support residents in filing a grievance.	All	
D-23-03	Resident monitoring	How do you keep records of grievances?	Operator describes how they keep documentation associated with grievances.	All	
D-24-01	Neighbor	What happens if a neighbor has a question or concern?	Operator describes what happens in accordance with their neighbor concerns policy.	All	
D-24-02	Neighbor	Whose responsibility is it to respond to neighbor concerns?	Operator is able to name a specific assignment responsible for responding, and is able to produce appropriate documentation of an assignment description or other documentation that outlines these responsibilities	ALL	
D-24-03	Neighbor	How do you document any concerns received by neighbors?	Operator has a process for documenting any neighbor concerns received and the response of the operator to the concern.	All	
D-15-08	Exit planning	What happens if a resident leaves the residence and does not return?	Operator has a plan for residents who leave the property and do not return (moving out without notice). The plan includes how long the residence will keep any resident property in accordance with the resident agreement.	All	
D-15-09	Exit planning	Imagine I am a resident who is ready to move out and onto my next step, what would you do?	The operator describes the process for helping residents move out. Process includes arranging for any follow up services or referrals that the resident may need.	ALL	
D-15-10	Exit planning	Imagine I am a resident who is ready to move out and onto my next step, what would you do?	Operator describes process for documenting notification of resident that they chose to move out and any referrals provided	ALL	

E-01-01	General	N/A	The capacity of the dwelling is three or greater OR the operator is able to demonstrate that there is a larger recovery environment made of multiple environments to create an environment of peer support.	All	
E-01-02	General	N/A	The recovery housing residence is appropriately separated from any other business, residences, or activities (such as treatment centers) that share the same property, building, or site. In order to be appropriate this must include: The recovery housing residents do not have to walk through a different business (such as a treatment center) to get to the recovery housing residence. Patrons or staff of the other business (including treatment centers) would have to go to the entrance to the recovery residence in order to enter the recovery housing residence, as opposed to entering through an interior door. There are separate mailing addresses for the recovery residence and any other building or business.	ALL	
E-02-01	Exterior	N/A	Smoking area is outside, or property is considered smoke free	ALL	
E-02-02	Exterior	N/A	Smoking area has appropriate container for cigarette butts	ALL	
E-02-03	Exterior	N/A	Yard (front back and side yard) is free from trash and debris	ALL	
E-02-04	Exterior	N/A	External buildings are in good repair and there are no obvious safety hazards	ALL	
E-02-05	Exterior	N/A	Any fencing is in good repair with no obvious safety hazards	ALL	
E-02-06	Exterior	N/A	There is no indoor furniture being used as outdoor furniture	ALL	

E-03-01	Documents check	Can you show me where you keep essential policies for residents?	The house has a copy of the Emergency Policy in the house	ALL	
E-03-02	Documents check	Can you show me where you keep essential policies for residents?	The house has a copy of the Medication Policy in the house	ALL	
E-03-03	Documents check	Can you show me where you keep essential policies for residents?	The house has a copy of the Visitor Policy in the house	ALL	
E-03-04	Documents check	Can you show me where you keep essential policies for residents?	The house has a copy of the Code of Conduct in the House	ALL	
E-03-05	Documents check	Can you show me where you keep essential policies for residents?	The house has a copy of the Resident Rights Statement in the house	ALL	
E-03-06	Documents check	Can you show me where you keep essential policies for residents?	The house has a copy of the Grievance Policy in the house	ALL	
E-03-07	Documents check	Can you show me where you keep essential policies for residents?	The house has a copy of the Communicable Disease Policy in the house	ALL	
E-03-08	Documents check	Can you show me where you keep essential policies for residents?	The house has a copy of the Neighbor Concerns Policy in the house	ALL	
E-03-09	Documents check	Can you show me where you keep essential policies for residents?	The house's copy of the Emergency Policy matches the one on file with ORH	ALL	
E-03-10	Documents check	Can you show me where you keep essential policies for residents?	The house's copy of the Medication Policy matches the policy on file with ORH	ALL	
E-03-11	Documents check	Can you show me where you keep essential policies for residents?	The house's copy of the Visitor Policy matches the policy on file with ORH	ALL	
E-03-12	Documents check	Can you show me where you keep essential policies for residents?	The house's copy of the Code of Conduct matches the policy on file with ORH	ALL	
E-03-13	Documents check	Can you show me where you keep essential policies for residents?	The house's copy of the Resident Rights Statement matches the policy on file with ORH	ALL	
E-03-14	Documents check	Can you show me where you keep essential policies for residents?	The house's copy of the Grievance Policy matches the policy on file with ORH	ALL	
E-03-15	Documents check	Can you show me where you keep essential policies for residents?	The house's copy of the Communicable Disease Policy matches the policy on file with ORH	ALL	

E-03-16	Documents check	Can you show me where you keep essential policies for residents?	The house's copy of the Neighbor Concern Policy matches the policy on file with ORH	ALL	
E-03-01	Dwelling Supplies	Can you show me where Ohio Board of Pharmacy Approved overdose reversal medication (such as Naloxone) is stored in the house?	Ohio Board of Pharmacy Approved overdose reversal medication (such as Naloxone) is in the house and is in a place where residents can easily access it	ALL	
E-03-02	Dwelling Supplies	Can you show me where Ohio Board of Pharmacy Approved overdose reversal medication (such as Naloxone) is stored in the house?	Ohio Board of Pharmacy Approved overdose reversal medication (such as Naloxone) is not expired.	ALL	
E-03-03	Dwelling Supplies	Can you show me where you have cleaning supplies for the house stored?	House has a vacuum cleaner or broom and dustpan	ALL	
E-03-04	Dwelling Supplies	Can you show me where you have cleaning supplies for the house stored?	House has a mop and bucket	ALL	
E-03-05	Dwelling Supplies	Can you show me where you have cleaning supplies for the house stored?	House has sponges, cleaning rags or paper towels for cleaning	ALL	
E-03-06	Dwelling Supplies	Can you show me where you have cleaning supplies for the house stored?	House has appropriate cleaner for kitchen counters and bathroom sinks	ALL	
E-03-07	Dwelling Supplies	Can you show me where you have cleaning supplies for the house stored?	House has toilet brush and cleaner	ALL	
E-03-08	Dwelling Supplies	Can you show me where you have cleaning supplies for the house stored?	House has dishwashing detergent	ALL	
E-03-09	Dwelling Supplies	Can you show me where residents store their medications?	House is able to demonstrate items in their Medication Policy or indicates in their Medication Policy that medications are stored off-site.	ALL	
E-03-10	Dwelling Supplies	What gas appliances do you have (dryers, stoves, ovens, furnaces, water heaters?). How would your carbon monoxide detector work if one of those were to leak?	Any carbon monoxide detector system must be one that can detect carbon monoxide from any gas appliances (stoves, dryers, furnaces, etc. Alarm must be able to sound to wake residents up if sleeping	ALL	
E-03-11	Dwelling Supplies	N/A	The house's furnace appears to be in good working order	ALL	
E-03-12	Dwelling Supplies	N/A	The house's hot water heater appears to be in good working order	ALL	

E-03-13	Dwelling Supplies	N/A	The house has exit maps posted	Level III	
E-04-01	Cameras	Do you have cameras in the interior of this house? If so, can you show me where they are placed?	There are no cameras in resident bedrooms, bathrooms	ALL	
E-04-02	Cameras	Do you have cameras in the interior of any of your houses? If so, can you show me where they are placed?	There are no cameras where residents may need privacy, for example when changing clothes or using the bathroom.	ALL	
E-04-03	Cameras	How do you use interior cameras?	Cameras are not used as a replacement for staff or leadership presence in the home.	ALL	
E-04-04	Cameras	Who has access to the feeds of the interior cameras?	The camera feeds are secure with only approved staff having access	ALL	
E-04-05	Cameras	How do you ensure that the interior camera feeds are only accessed according to your home's policy	The home is able to document when camera feeds are accessed and who accessed the feeds.	ALL	
E-05-01	Entrances and exits	N/A	The front door is in good repair and safe	ALL	
E-05-02	Entrances and exits	N/A	Any back and side doors are in good repair and safe	ALL	
E-05-03	Entrances and exits	N/A	The front door is not being blocked	ALL	
E-05-04	Entrances and exits	N/A	Any back and side doors are not blocked	ALL	
E-05-05	Entrances and exits	How are residents able to get into and out of the house?	Residents are not locked into the house. Current residents are able to get into the house when they need to. They either have a key, a code or staff are able to let residents in at any time they need.	ALL	
E-06-01	All rooms	N/A	Furniture in the room is in good repair	ALL	
E-06-02	All rooms	N/A	Furniture in the room is being used for its intended purpose	ALL	
E-06-03	All rooms	N/A	Furniture in the room is free from holes and stains	ALL	
E-06-04	All rooms	N/A	Furniture in the room is typical of a residential house	ALL	
E-06-05	All rooms	N/A	Flooring is free from trip hazards	ALL	
E-06-06	All rooms	N/A	Flooring is free from stains and excessive wear	ALL	
E-06-07	All rooms	N/A	Power strips are used appropriately. For example, the power strip is plugged into the wall, as opposed to another power strip or extension cord, and there is only one cord plugged into each plug.	ALL	

E-06-08	All rooms	N/A		ALL	
E-06-09	All rooms	N/A	Paint is well maintained	ALL	
E-06-10	All rooms	N/A	The walls are free from holes or excessive damage	ALL	
E-06-11	All rooms	N/A	The ceiling is not leaking and does not have water damage	ALL	
E-06-12	All rooms	N/A	Any window coverings are appropriate	ALL	
E-06-13	All rooms	N/A	All electrical outlets have appropriate covers	ALL	
E-06-14	All rooms	N/A	All light switches have appropriate covers	ALL	
E-06-15	All rooms	N/A	All light fixtures have appropriate covers	ALL	
E-06-16	All rooms	N/A	There are no excess wires or cords hanging from the walls or ceiling. For example, having old smoke detectors removed and the wires are exposed.	ALL	
E-06-17	All rooms	N/A	Other concerns about this room:	ALL	
E-06-18	All rooms	N/A	Room is free from excessive dirt, clutter, or broken items that need to be repaired or discarded	ALL	
E-06-19	All rooms	N/A	There are no resident medications in view	All	
E-06-20	All rooms	N/A	House is free from visible signs of pests (bedbugs, mice, rats, other bugs)	All	
E-06-21	All rooms	N/A	Allow reviewers to indicate if a second in-person visit is required.	All	
E-06-01	Kitchen	N/A	There is at least one refrigerator for every five occupants	ALL	
E-06-02	Kitchen	N/A	Dry food storage is available	ALL	
E-06-03	Kitchen	N/A	No food is being stored on the floor or in places not appropriate for food storage	ALL	
E-06-04	Kitchen	N/A	Dishes are clean and stored appropriately	ALL	
E-06-05	Kitchen	N/A	The refrigerators are in good working order, the inside is cold and there are no leaks	ALL	
E-06-06	Kitchen	N/A	The stove is in good working order	ALL	
E-06-07	Kitchen	N/A	The oven is in good working order	ALL	

E-06-08	Kitchen	N/A	Any other appliances being provided are clean and in good working order.	ALL	
E-06-09	Kitchen	N/A	There are appropriate supplies for occupants to wash hands at the kitchen sink	ALL	
E-06-10	Kitchen	N/A	There is a fire extinguisher in an easily noticeable location in the kitchen	ALL	
E-06-11	Kitchen	N/A	There is a smoke detector in a place where if something were to burn on the stove, it would sound an alarm	ALL	
E-06-12	Kitchen	N/A	There is a dining table(s) and chairs large enough for all occupants to share a meal together	ALL	
E-06-13	Kitchen	Can residents use the kitchen freely?	The common areas are open for occupant use without limitation or set hours - Codes of Conduct with appropriate quiet hours and other examples are appropriate	All	
E-07-01	Laundry	N/A	Washer is in good working order	ALL	
E-07-02	Laundry	N/A	Dryer is in good working order	ALL	
E-07-03	Laundry	N/A	If washers and dryers are unavailable or limited, residents have access to a local laundromat to clean their clothes	ALL	
E-08-01	Bedroom	N/A	The bedroom meets space requirements for number of beds/occupants in the room	ALL	
E-08-02	Bedroom	N/A	Each occupant has an appropriate bed	ALL	
E-08-03	Bedroom	N/A	Each occupant has an appropriate place to store folded clothes	ALL	
E-08-04	Bedroom	N/A	Each occupant has an appropriate place to store hanging clothes	ALL	
E-08-05	Bedroom	N/A	There is an egress for occupants	ALL	
E-08-06	Bedroom	N/A	There is a fire detector in the bedroom	ALL	
E-08-07	Bedroom	N/A	Occupants do not need to walk through the bedroom to get to common areas	ALL	

E-08-08	Bedroom	N/A	The bedroom has an appropriate door	ALL	
E-08-09	Bedroom	N/a	Bedroom does not have more than six occupants	ALL	
E-08-10	Bedroom	N/A	The bedroom either has two or fewer occupants OR the bedroom has features which allow the room to feel homelike, such as privacy screens, individual decoration, ability of residents to arrange furniture or other features which lend to a homelike environment	ALL	
E-08-11	Bedroom	N/A	Occupants are not storing food in the bedroom	ALL	
E-08-12	Bedroom	N/A	There are no mini fridges in bedrooms	ALL	
E-09-01	Bathroom	N/A	Bathroom sink is clean	ALL	
E-09-02	Bathroom	N/A	Toilet is clean	ALL	
E-09-03	Bathroom	N/A	Bathroom sink is in working condition	ALL	
E-09-04	Bathroom	N/A	There are appropriate supplies for residents to wash their hands at the bathroom sink	ALL	
E-09-05	Bathroom	N/A	Toilet is in working condition	ALL	
E-09-06	Bathroom	N/A	Tub/Shower is clean	ALL	
E-09-07	Bathroom	N/A	Tub/Shower is in working condition	ALL	
E-09-08	Bathroom	N/A	Tub/Shower has an appropriate door or curtain	ALL	
E-09-09	Bathroom	N/A	Any windows in the bathroom have appropriate coverings for privacy	ALL	
E-09-10	Bathroom	N/A	There is at least one toilet/ sink and shower for every six occupants	ALL	
E-09-11	Bathroom	N/A	Bathroom is appropriately finished	ALL	
E-10-01	Basements	N/A	Basement is free from large amounts of water/ leaks	ALL	
E-11-01	Living/Common Room	Where do you host house meetings and other gatherings?	There is a space large enough for residents to gather together for activities such as house meetings and social activities. Space is large enough for all residents in the house	All	

E-11-02	Living/Common Room	Can the residents use this room freely?	The common areas are open for occupant use without limitation or set hours - codes of conduct with appropriate quiet hours and other examples are appropriate	All	
E-12-01	N/A	N/A	There was no evidence of inappropriate drug or alcohol use at the home. Examples can include residents who are currently under the influence, alcohol in the house, illicit drugs in the house, or drug paraphernalia in the house, or residents making statements about being intoxicated or under the influence in the house.	All	
F-01	N/A	N/A	The applicant did not provide false information at any point in the application process	All	
F-02	N/A	N/A	The applicant did not threaten or attempt to bribe the reviewers at any time during the review process	All	