

Recovery Housing Institute Homework Assignment

Month 4

During the past month you have learned about legal considerations in recovery housing including fair housing laws, landlord tenant laws, and employment laws. You have also learned about critical agreements that you need to have in order to respect the legal rights of residents.

For this assignment complete the following tasks

1. Create a resident agreement that contains the following elements
 - ☐ Be signed and dated by the resident
 - ☐ Information on any deposits or advance payments (if required)
 - ☐ Contain information on the amount of any weekly or monthly fees
 - ☐ Clearly states the amount of fees OR
 - ☐ Clearly state how any sliding fee scale will be implemented OR
 - ☐ Provide details on any arrangements for subsidies or scholarships, and how long a resident is able to receive a subsidy or scholarship
 - ☐ Contain information on when fees are due
 - ☐ Clearly states the when fees are due OR
 - ☐ Clearly states that residents will not be paying fees and for how long they will be permitted to not pay fees
 - ☐ Information about any other fees that the resident is expected to pay (examples include utility fees or activities fees)
 - ☐ Contain information on refunds
 - ☐ Operator does not charge resident fees OR
 - ☐ Agreement clearly states that refunds will not be offered OR
 - ☐ Operator describes under what circumstances resident may get a refund and how the resident is to request a refund
 - ☐ Information on how the operator may end the resident agreement
 - ☐ Information on how the resident may end the resident agreement
 - ☐ Information about what will happen to any resident property that is left in the home after the resident has vacated
 - ☐ Reference to other required resident policies and procedures (recovery goals, relapse policies, drug testing policies, etc.)
 - ☐ The resident agreement does not contain statements that request a resident waive housing, landlord tenant or other rights.
 - ☐ The resident agreement does not contain statements that residents must leave the recovery home after a specified amount of time or that length of residency is determined arbitrarily or by a third-party payer
 - ☐ The resident agreement does not contain statements that require residents to receive services from a specific organization in order to maintain housing

☐The resident agreement is clearly written

2. Decide if you will be an organization that hires residents to perform work for you. If you are, create a policy on paid work agreements that contains

☐A statement that the paid work agreement is entered into voluntarily

☐A statement that the paid work will be paid at a fair market rate and in compliance with all employment laws

☐A statement that the paid work will not interfere with the resident's recovery goals

☐A statement that the paid work will not infer special benefits on the resident other than the fair payment

Turn your assignment in to Katie@ohiorecoveryhousing.org.

Please turn in your assignment by January 8th in order to receive the timeliest feedback. Late assignments will be accepted, but it may take us longer to review them and give you feedback.